

Leanne E. Barson

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275 Eastland Rd. Berea, Ohio 44017

734.775.9663

EDUCATION

Kent State University – Kent, Ohio 08/16 – 08/18 (anticipated)
Masters of Education in Higher Education Administration & Student Personnel GPA: 3.93

The University of Toledo – Toledo, Ohio 08/12 – 12/15
Bachelors of Education in School Health, minor in Counseling GPA: 3.82

EXPERIENCE

Graduate Student Intern, Baldwin Wallace University Office of Student Life & Involvement January 2017 – present

- Advise Dance Marathon and Junior Class Officer committee
- Assist in the execution of large-scale campus programs; i.e. Dance Marathon, April Reign
- Assist in the implementation of passive leadership programming

Residence Hall Director, Baldwin Wallace University July 2016 – present

- Advise, supervise, and train 12 undergraduate Resident Assistants
- Assess and address personal, academic, and social problems of residents
- Serve in Hall Director duty rotations
- Maintain allocated program budgets

Student Conduct Officer, Baldwin Wallace University July 2016 – present

- Administer conduct hearings and assign educational sanctions
- Ensure students' rights are protected, University behavior standards are enforced, and University liability is minimized

Administrative Assistant, Regency Construction Services, Inc., Lakewood, Ohio January 2016 – July 2016

- Assisted with preparation for various projects, proposals, contracts, etc.
- Planned office luncheons, decorate for seasons, created friendly work environment

Undergraduate Intern, The University of Toledo Office of Student Services August 2015 – December 2015

- Assisted Academic Advisors with daily tasks
- Shadow and collaborated on student situations

Undergraduate Assistant of Summer Camp, The University of Toledo Recreation Center May 2013 – August 2015

- Hired as Counselor, promoted to Supervisor, promoted to Undergraduate Assistant
- Hired, trained, supervised, and evaluated staff
- Planned the day-to day operation of the Summer Day Camp program

Building Manager, The University of Toledo Recreation Center May 2013 – August 2015

- Hired as a Floor Supervisor, promoted after 7 months
- Directly supervised and enforced policies and procedures to all staff and patrons
- Provided First Aid, CPR, and act as a first responder to patrons in need

Fitness Instructor, The University of Toledo Recreation Center May 2013 – August 2015

- Learned choreography, techniques, and form to ensure a safe and fun workout
- Engaged and motivated participates

Rocky Rockette, University of Toledo Mascot January 2013 – January 2015

- Promoted the University of Toledo at events on campus and in the community
- Enhanced school spirit and engaged fans
- Assisted in the recruitment of new students

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PROFESSIONAL DEVELOPMENT & CERTIFICATIONS

Ohio College Personnel Association (OCPA)	Member since August 2016
National Academic Advising Association (NACADA)	Member since September 2016
Kent Academic Support & Advising Association (KASADA)	Member since October 2016
Great Lakes Association of College and University Housing Officers (GLACUHO)	Member since November 2016
A.L.I.C.E. Training, <i>Berea Police Department</i>	Earned August 20, 2016
Adult and Pediatric First Aid/CPR/AED, <i>American Red Cross</i>	Expires May 5, 2017
Peer Health Educator, <i>The BACCHUS Network</i>	Earned December 5, 2014
Turbokick Instructor, <i>Beachbody LLC</i>	Earned March 30, 2014

PRESENTATIONS

Northeast Ohio Housing Officers (NEOHO) 2017 Conference <i>Every RA Needs a Koosh Ball - Balancing the RA Position</i>	January 2017
Ohio College Personnel Association (OCPA) 2017 Conference <i>The Power of Powerless Communication</i>	January 2017

COMMITTEE INVOLVEMENT

Resident Assistant Training Committee, <i>Baldwin Wallace University</i>	August 2016 - present
Fraternity and Sorority Life Committee, <i>Baldwin Wallace University</i>	August 2016 - present
Sexual Misconduct Prevention Taskforce, <i>Baldwin Wallace University</i>	August 2016 - present

COMMUNITY INVOLVEMENT

Circle K International - Kiwanis-affiliated organization which promotes community service and leadership development	October 2016 – present
Monster Mutt Dash 5k to benefit the Berea Animal Shelter - Acted as event mascot and entertained race participants	October 2016
Susan G. Komen Race for the Cure - Assisted with set up, decorated for survivors, hosted booth activities	September 2014 & 2015
University of Toledo Club Hockey Team - Responsible for ticket sales and purchasing, merchandise management and inventory, day-to-day operations	August 2013 – March 2016
Liftoff UT Peer Mentor - Assisted freshman students in making the transition to college	April 2013 – December 2014