

VICTOR JAVIER RODRIGUEZ

Email: Rodriguez.VictorJ93@gmail.com Tel: 786-877-2527

EDUCATION

The Ohio State University, Columbus, OH
Masters of Arts; Higher Education & Student Affairs

May 2018

Florida International University, Miami, FL
Bachelor of Arts, Psychology; Concentration in Emerging Adulthood.

December 2015

PROFFESIONAL EXPERIENCE

Assistant Hall Director, Residence Life, The Ohio State University, Columbus, OH July 2016 – Present

- Supervise, train, develop and coach 23 resident advisors, 2 resident managers; indirectly supervise 75 office desk assistants.
- Advise, mentor and develop 8 executive board officers of hall complex organization; indirectly advise 14 floor representatives.
- Manage operations of a three-building residential complex with over 800 first/second-year students and special populations.
- Provide 24/7 On-call response, advise, follow ups and crisis management to complex emergencies and student crises.
- Adjudicate over 70 student conduct hearings to address violations of the Code of Student Conduct and the Residential Living Handbook. Providing creative educational sanctioning for students involved in conduct cases in a timely and effective manner.
- Coordinate and support 50 educational programs congruent with department; community, inclusion, learning, and wellness.
- Approve, reconcile and oversee building expenditures from an approximate \$20,000 operational budget, alongside student.
- Provide training, follow up, and guidance to paraprofessional staff of 25; on policies and protocol related to sexual assault misconduct, sexual harassment misconduct, bias prevention/intervention, conflict management and Title IX.
- Provide mid-year training, support, and development to incoming paraprofessional staff member. Created a training curriculum for incoming student and mentored student on role and best practices in role acclimation during mid-year.

Graduate Administrative Associate, Sorority & Fraternity Life, The Ohio State University, Columbus, OH July 2016 – Present

- Oversee, coordinate, and appraise all Community Standards programing, for a community of 72 Greek lettered Organizations.
- Co-Advise National PanHellenic Council (NPHC); advise, mentor, and develop; 5 council officers. Oversee leadership development for officers and community. Support community activism initiatives, community programing programs.
- Co-Advise Pan Hellenic Association (PHA); advise, mentor, and develop; 12 council officers. Oversee cross council engagement initiatives, community conflict management, and special interest committees; such as Title IX response team.
- Co-Coordinate PHA Formal Recruitment for over 1400 potential new members and indirectly supervised 77 recruitment guides.
- Co-Developed retreat curriculum for Sorority and Fraternity Life (SFL) Diversity Retreat alongside professional staff; which included topics of social justice, inclusive leadership, bias prevention/intervention, values congruence, council collaboration.
- Researched and quantified benchmark data of 29 institutions possessing Community Standards programs. Critique included areas/values of assessment, program appraisal, learning outcomes assessed, office implementation and management.
- Co-Advised Greek Programing Board's Greek Week initiatives, operating budget of \$30,000.00. Advised programing for 7 signature events for week-long initiative. Facilitated appraisal of community Greek awards for our 72 Greek organizations.
- Facilitated 3 SFL National PanHellenic Anti-Hazing workshop for over 40 potential student interests. Topics included values congruence, risk management, hazing culture, self-advocacy, self-authorship, institutional and office policies.

Coordinator, Butler Center for Leadership & Service, University of Miami, Miami, FL October 2015 – June 2016

- Coordinated University of Miami's 15 student participant delegation to LeaderShape: South Florida 2016. Responsible for creating/distributing marketing materials, creation/managing application pool of 30 students, interviewing 20 finalists.
- Supervised, mentored, developed 2 student staff members; supported in coordinating 10 leadership development workshops.
- Developed and maintained relationships with office 15 (of 30) recognized community partners, providing students with community service, internships, and leadership opportunities. Managed database, oversaw student/partner partnerships.
- Advised, mentored student staff member in LGBTQ+ initiatives; co-coordinated *U Pride Parade Delegation* a 75-student participant group which included logistics, student travel, cross-campus partnerships and a \$12,000.00 operating budget.

PRACTICUM EXPERIENCE

Practicum Student, Office of University Compliance & Integrity, The Ohio State University, Columbus, OH December 2015 – Present

- Appraise, edit, and update current institutional online module for sexual assault prevention and intervention for incoming first year students. Oversee online Title XI training curriculum for over 6,000 employees within Office of Student Life Division
- Establish, organize, and maintain campus-wide "greeNDot" violence prevention initiative. Co-coordinate weekly bystander trainings for over 200 student, faculty, and university staff. Oversaw 4 overview program speeches alongside program coordinator.
- Co-develop 2 institutional policies alongside cross-division taskforce committee, focused on Title IX advocacy and compliance.

Practicum Student, Department of Campus Life, Florida International University Miami, FL August 2015 – May 2016

- Developed retreat curriculum for Sorority and Fraternity Life (SFL) alongside professional staff; which included annual social justice topic, pre/post program assessment and the development of 2 position specific and 1 general leadership tracks.
- Founded and oversaw *Sorority and Fraternity Life Leadership Summit*, alongside professional staff. Focused in role adjustment, community engagement, cross council collaboration and chapter management for 100 Greek student leaders in all four councils.
- Implemented the *Student Organization Retreat & Travel Logistics Packet* within FIU's Council for Student Organizations.
- Supervised the development of 20 *Campus Life Ambassadors*, with two student directors and supervised coordination of 2 departmental programs, supported 30 student consultations, and 25 student involvement presentations throughout community.

Practicum Student, Mentoring Initiative for Student Life Program, The Ohio State University, Columbus, OH Summer 2015

- Researched, quantified, and appraised benchmark data of budgets, funds allocation, learning outcomes and pre/post program assessment of 32 university student programing boards like Ohio State's programing board, OUAB and reviewed programing.
- Examined previous office retreat guide and identified gaps; reconstructed and developed a new organizational retreat curriculum for student organizations to implement. Focused on goal setting, team dynamics, peer facilitation and retreat pre/post assessment.
- Developed *Greek Council Transition Guide (GCTG)* for professional staff members to utilize when advising the four Greek councils in their first year, guide included role adjustment, community resources, university resources, year plan of action.
- Developed *Greek Council Transition (GCT)* curriculum for student leaders. Focused in key areas role development, adjustment, strategic planning, team dynamics, self-assessment, cross-council collaborations, and professional development.

COMMITTEE EXPERIENCE

Vice President's Diversity & Leadership Retreat, Office of Student Life, The Ohio State University November 2015 – Present

- Co-coordinated weekend long retreat for 25 students alongside 3 graduate students with an operating budget of \$20,000. Assisted in travel logistics, participant recruitment from 75 student nominations, and collaborated with over 35 functional departments.
- Co-developed intentional inclusive leadership curriculum to engage in social justice, community engagement focused leadership.

Diversity & Inclusion Action Team, Residence Life, The Ohio State University October 2015 – Present

- Co-develop campus-wide retreat curriculum for *Second-Year Inclusive Leadership Retreat*, alongside 7 professional staff; topics of social justice, inclusive leadership, social change, spheres of influence, transferable application, and peer advocacy.

PRESENTATIONS

- Rodriguez, V. J. (2017, February). *Honestly, Aren't We All a Little Bit Prejudice? Identifying our Own Biases*, AFLV Central.
- Rodriguez, V. J. (2017, January). *Honestly, Aren't We All a Little Bit Prejudice? Identifying our Own Biases*, OCPA.
- Rodriguez, V. J. (2016, January). *Leading from Where You Are*. FIU Student Leadership Symposium Conference.
- Rodriguez, V. J. (2015, March). *Mentoring: A Keystone in Leadership Development*. Redefining "Queer" Leadership Conference.
- Rodriguez, V. J. (2015, January). *Maximizing Your Collegiate & Greek Experience*. FIU Sorority & Fraternity Life Leadership Summit.

PROFESSIONAL DEVELOPMENT/LEADERSHIP EXPERIENCE

- Facilitator – Office of Student Life, *Vice President's Leadership & Diversity Retreat, OSU*. April 2017
- Instructor – Residence Life, *Leadership in Resident Advisor, OSU*. March 2017
- Facilitator – Delta Gamma, *Executive Officer's Leadership Institute, Columbus, OH*. February 2017
- Facilitator – Sorority & Fraternity Life, *Chapter Presidents Leadership Institute, OSU*. February 2017
- Facilitator – Residential Life, *Second-Year Inclusive Leadership Retreat, OSU*. January 2017
- Coordinator – Sorority & Fraternity Life, *Greek Diversity Retreat, OSU*. September 2016
- Coordinator – Sorority & Fraternity Life, *Greek Leadership Summit, FIU*. January 2016

PUBLISHED WORKS

- Rodriguez, N., Rodriguez, V. J. (2016, December). *Politics, Identities & Conflict: A Case Study in Transformational Leadership*.

VOLUNTEER POSITIONS & AFFILIATIONS

- Association of Fraternity and Sorority Advisors (AFA) - Tau Kappa Epsilon, Omicron Chapter (Advisor)
- American College Personnel Association (ACPA) - National Association for Campus Activates (NACA)

UNDERGRADUATE EXPERIENCE

FYE Peer Mentor, Office of Undergraduate Education, Florida International University, Miami, FL July 2012 – December 2015

- Facilitated training workshops for 40 incoming peer mentors, focused on self-advocacy, student engagement, and mentoring.
- Developed 2 presentation templates and outlines for peer mentors to implement during student first-year experience course.
- Facilitated 12 lectures based on: student involvement, college transition, and university navigation for 90 first-year students.
- Fostered a mentorship role with 5 students, focused on personal, professional development, and university opportunities.

Campus Life Ambassadors Director, Campus Life, Florida International University, Miami, FL April 2014 – December 2015

- Established departmental program aimed to increase student involvement and community engagement, via peer facilitation.
- Oversaw recruitment of inaugural team; reviewed 82 applications, conducted 50 interviews, selected final 15 peer ambassadors.
- Supervised a team of 15 campus ambassadors, 2 student directors, and supported the ongoing development of 25 members.
- Developed training curriculum, membership accreditation program, continued education to support team members in their roles.
- Coordinated 4 departmental signature events showcasing office organizations and resources with over 500 student participants.
- Facilitated 10 Campus Life presentations to first year students and parents during first year orientation, and 3 transfer orientation.
- Developed 3 student presentations to be utilized during first year experience course presentations. Topics included; student involvement across 23 student affairs divisions, information Campus Life division, and undergraduate university navigation.

Student Life Coordinator, Student Government Association, Florida International University, Miami, FL May 2014 – May 2015

- Co-organized "*FIU: Rally in Tally*" alongside Student Body President, charged with recruiting student leaders on campus, to serve a wide demographic of constituents. Prepared students on the do's and don'ts of lobbying, institution's legislative priorities, and needs.
- Supported university's efforts to expand by serving as student representative in county campaign, petitioning, advocacy.
- Programmed 6 *SGA: De-Classified* workshops to inform, engage and develop students via presentations and activities on various topics.
- Oversaw the implementation of 5 semester community-wide programs, aimed to promote university traditions, institutional affinity, and fostering of new traditions. Supervised 8 student government interns with an annual operating budget of \$15,000.
- Served on FIU's Health Task Force, focused on reorganization of Student Health Services and usage of Student Health Fees.
- Co-Established the '*Healthier Campus Initiative*' alongside university task force. Served as student representative of committee; oversaw student, institution, and community engagement by fostering relationships between constituents.

IFC President, Sorority & Fraternity Life, Florida International University, Miami, FL December 2013 – December 2014

- Supervised executive team consisting of 4 Vice Presidents and 5 Directors, with an annual operating budget of \$80,000.
- Oversaw development of membership workshops for 13 National Interfraternity Council fraternities and 700 fraternity men.
- Established *IFC Leaders Initiative Fund* of \$1,500.00, which subsidized the cost of national, and local leadership institutes.
- Co-coordinated scholarship committees and awarded over \$1,000.00 in scholarship funds to both affiliated and non-affiliated students.
- Co-established an incentive program of \$4000.00 which supported recruitment, programming, and development of 14 fraternities.

IFC Expansion Chairman, Sorority & Fraternity Life, Florida International University, Miami, FL January 2014 – April 2014

- Coordinated and oversaw logistics of expansion process for 10 candidate national Greek fraternity organizations.
- Organized deliberation and delegation processes for the 6 interested national organizations amongst 7-member committee.
- Oversaw 4 onsite campus visits for 4 national organizations with an operating budget of \$4,000.00 dollars. Logistics included coordination of community dialogues, community presentations, cross-campus partnership/constituent meetings, and campus tours.
- Completed successful expansion process by inviting 4 organizations to the community, increasing council size to 16 groups.
- Supported colonization efforts for 2 national organizations and the chartering process for 2 of the 4 national fraternal organizations.