

Allyson N. Hays

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EDUCATION

Master of Education in College Student Personnel, Ohio University, Athens, OH *April 2016*

Graduate Certificate: *Women's, Gender, and Sexuality Studies*

Bachelor of Fine Arts in Studio Art, Cum Laude, Ohio Wesleyan University, Delaware, OH *May 2013*

WORK EXPERIENCE

Academic Advisor *June 2017-Present*

Advising Office, Columbus College of Art & Design, Columbus, Ohio

- Serve as primary academic advisor for approximately 300 undergraduate students in 4 academic programs, advising students on degree requirements, course selection and registration, and academic policies and procedures
- Manage problems or concerns impacting students' academic experience and degree progress and refer students to appropriate campus support services and resources
- Collaborate with academic departments in establishing academic policies and requirements
- Utilize proactive outreach strategies to support institutional retention and persistence initiatives
- Collaborate with advising team to facilitate informational advising workshops
- Assist students in completing the withdrawal process
- Provide support on additional campus initiatives, including an end of year art showcase and a sexual assault/misconduct awareness and prevention week

Assistant Director of Student Engagement *June 2016-June 2017*

Office of Student Engagement, Kenyon College, Gambier, Ohio

- Advised student programming board and concert board, providing support for all facets of campus programming
- Served as primary administrator for Greek community, comprising one governing council, seven inter/national fraternities, three local sororities, one national sorority, and one local co-ed service society
- Collaborated with registered student/departmental organizations to provide weekly late night, alcohol-free events
- Assessed programs and events and implement new strategies to best meet the needs of the campus community
- Served as Director on Duty in the "on-call" rotation for Student Affairs two to three weeks each semester

Academic Advisor/Graduate Assistant *August 2014-April 2016*

Allen Student Advising Center, Ohio University, Athens, Ohio

- Served as primary academic advisor for up to 20 first-year, exploratory students
- Served as academic coach for 5-7 reinstated students following academic dismissal
- Oversaw workshops for 300+ students placed on academic probation each semester to encourage persistence
- Taught 2-credit hour first-year experience course for 20 exploratory first-year students
- Addressed instructor concerns for 100+ academic alerts each semester regarding students' academic performance

Orientation Support Specialist *May 2015-June 2015*

Undergraduate Orientation Programs, Ohio University, Athens, Ohio

- Acted as primary point of contact for 4,000+ incoming students and families
- Supervised five Administrative Orientation Leaders
- Oversaw scheduling, proctoring, grading, and score reporting of chemistry placement exams
- Distributed information on university requirements, degree audit reports, advising, and course scheduling
- Developed facilitation and reflection prompts for pilot adventure learning program to foster first-year transition

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Interview Weekend Assessment Coordinator

January 2015-May 2015

Department of Higher Education and Student Affairs, Ohio University, Athens, Ohio

- Compiled and presented demographic information on 70 graduate applicants to Interview Weekend stakeholders
- Created evaluative Qualtrics survey of Interview Weekend for 51 prospective students
- Evaluated results, presented summary of data, and made recommendations to Interview Weekend coordinators

VOLUNTEER EXPERIENCE

Alumnae Advisor

August 2015-Present

Kappa Kappa Gamma Fraternity, Columbus, Ohio

- Serve as Chapter Council Advisor (November 2017-present) for Beta Nu (Ohio State University)
- Utilize a strengths-based approach to facilitate leadership development and pursuit of individual officer's goals
- Ensure compliance with campus, organization, and National Panhellenic Council policies, rules, and guidelines
- Served as alumnae advisor to the Vice President of Operations (August 2015-January 2016) and Membership Chairman (January 2016-June 2017) for Rho Deuteron (Ohio Wesleyan University)

Publications & Marketing Committee Member

June 2017-January 2018

2018 Annual Conference Committee, Ohio College Personnel Association

- Updated the conference program booklet and Guidebook application to reflect the 2018 Conference schedule
- Utilized social media and e-mail to market and provide information leading up to the conference
- Shared schedule changes and updates on social media throughout the Annual Conference
- Created a social media request form to streamline and collect marketing requests from other committees

Mentor

November 2015-April 2016

Women's Center Mentoring Program, Ohio University, Athens, Ohio

- Engaged with, mentored, supported, and encouraged one undergraduate, woman-identified student
- Provided guidance and assistance in mentee's attainment of personal and professional goals
- Referred mentee to campus resources, workshops, and leadership programs to facilitate attainment of goals

Interim Advisor for Sorority Formal Recruitment

January 2014; January 2016

Student Involvement Office, Ohio Wesleyan University, Delaware, Ohio

- Supervised and advised three undergraduate student leaders of Panhellenic Council
- Managed and operated software to match 125+ prospective new members with 5 sororities
- Served as primary contact with chapter advisors, Alumni Panhellenic Council, and National Panhellenic Council

PROFESSIONAL CONFERENCES

- OCPA Annual Conference 2018; *Worthington, Ohio*
- Association of Fraternity/Sorority Advisors Annual Meeting 2016; *Boston, Massachusetts*
- OCPA Careers in Student Affairs Conference 2016; *Fairborn, Ohio*
 - Co-Presenter: *The Winding Path to Student Affairs: Creating a Professional Plan for Success*
 - Co-Presenter: *Fraud Alert: How Imposter Syndrome may be Tearing You Down and Holding You Back*
- NASPA Student Affairs Administrators in High Education Annual Conference 2016; *Indianapolis, Indiana*
 - Author: *The Implications of Attire on Perceptions of Professional Identity*, New Professionals and Graduate Students Knowledge Community Publication
- First Year Experience Conference 2016; *Orlando, Florida*
 - Co-Presenter: *Easing Adjustment through Institutional Recognition of Preferred Names and Pronouns*
- OCPA Annual Conference 2016; *Worthington, Ohio*
 - Co-Presenter: *Dressing to Repress? A Critique of the Gender Binary Evident in Standards of Professional Dress*