

EDUCATION

Master of Education (*College Student Personnel, Ohio University – 2017*)

Seminar Paper - Constructive Campus Responses to Grief and Bereavement

∂ Counseling ∂ Student Development ∂ Theory & Assessment ∂ Campus Dynamics

Bachelor of Arts (*Psychology, Ohio University – 2014*)

∂ Psychology ∂ Criminology ∂ Communications ∂ Computer Science ∂ Music

PROFESSIONAL EXPERIENCE

Honors Program Coordinator – Honors & Scholars Center (*Ohio State University, 2017 – present*)

Engage and assist high-ability students through curricular and co-curricular holistic development initiatives to support their transition and success in the program.

- ∂ Event Planning, Coordinating, and Management for (800+) Honors students across (3) residential learning communities
- ∂ Hire, Train, and Supervise (2) Graduate students and (4) student leaders
- ∂ Advise (2) student organizations
- ∂ Instruction and Presentation of office initiatives
- ∂ Curriculum and Program Design (FYE, SYE, Wellness, Service Learning)
- ∂ Experience in Recruitment, Orientation, Community Outreach, Alumni Relations, Social Media and Publication Management, and Assessment

Graduate Assistant – Office of the Dean of Students (*Ohio University, 2015 – 2017*)

Assisted in the development and implementation of Parent & Family Programs and other special projects within the Office of the Dean of Students.

- ∂ Coordination and Management of (5+) large event weekends per year
- ∂ Crisis Response & Student Conduct
- ∂ Curriculum Design and Implementation (Introduction to the University for Parents & Families)
- ∂ Website, Social Media, and Publication Management
- ∂ Instruction and Presentation of office initiatives
- ∂ Advised (1) family organization
- ∂ Some Supervision Experience

Instructor – Learning Community Programs

Engaged new students, academically and socially, throughout their transition to Ohio University.

- ∂ Curriculum Design (FYE)
- ∂ Classroom Management and Course Instruction for (20) students
- ∂ Supervised (1) Student Leader
- ∂ Event Planning, Coordinating, and Management

Upward Bound Instructor/Mentor – TRIO (*Columbus State Community College, 2016*)

Provided specialized support and instruction for first-generation/low-income high school students to increase access and retention within higher education.

- ∂ Curriculum Design (Test Prep, Transition to College, Health & Wellness)
- ∂ Some Supervision Experience
- ∂ Classroom Management and Course Instruction for (20+) students

Parent & Family Coordinator – Orientation Programs (*Ohio University, 2016*)

Assisted Orientation Programs and Dean of Students Staff with Parent & Family Orientation Sessions and Family Check-In.

- ∂ Supervised (6) Student Leaders
- ∂ Office Management and Supervision
- ∂ Programming and support for families of (4,000+) incoming students

Teaching Assistant & Camp Supervisor – Camp BOOST (*Ohio University, 2015*)

Provided instruction to K-8th grade students enrolled in the Department of Psychology's summer program, which promotes academic and social success in students with ADHD.

- ∂ Curriculum Design (General)
- ∂ Classroom Management and Course Instruction for (50+) students
- ∂ Led team of (3) Instructors
- ∂ Experience with Accessibility Services and IEP Implementation

College Completion Coach – AmeriCorps (*Southern State Community College, 2014-2015*)

Served as one of two coaches on a team of advisors, recruiters, and tutors across four campuses, as a resource to first year and at risk students.

- ∂ Academic Advising and Mentorship for (200+) students
- ∂ Educational Support and Tutoring for (200+) students
- ∂ Event Planning, Coordinating, and Management
- ∂ Curriculum and Program Design (FYE)
- ∂ Classroom Management and Course Instruction for (200+) students
- ∂ Experience in Orientation, Career Counseling, Mental Health Awareness, Community Outreach, and Commencement

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English ●●●●●
German ●●●●●
Spanish ●●●●●
American Sign Language (ASL) ●●●●●



RESEARCH EXPERIENCE

Research Assistant – Social/Experimental Psychology

(Ohio University, 2011 – 2014)

Worked closely on a small team of students and faculty, conducting psychological research surrounding the concept of Terror Management and Decision Making.

- ∂ Executed various hands-on and computer-based experiments
- ∂ Served as Lead Student Researcher
- ∂ Experience with all levels of experiment implementation (design, recruitment, execution, debrief, data analysis)

Research Assistant – Clinical Psychology

(Ohio University, 2012 – 2013)

Worked with a large team of students and faculty, conducting psychological research surrounding the identification and treatment of Social Anxiety.

- ∂ Executed various, highly technical experiments, which included eye-tracking and voice pitch analysis
- ∂ Some sit-in counseling experience
- ∂ Experience with some levels of experiment implementation (pre-screening, execution, debrief, data analysis)

COMMUNITY SERVICE & INVOLVEMENT

- Ohio State Young Professionals Association – 2018-present
- Ohio University Student Personnel Association - 2015-2017
 - Vice President of Membership and Alumni Relations - 2016*
- Tau Beta Sigma Alumni Life Member - 2014-present
 - Alpha Delta Chapter Advisor - 2015-2017*
- Ohio University Alumni Varsity Band - 2014-present
 - University Liaison and Current Program Partner - 2015-2017*
- Tau Beta Sigma Honorary Service Sorority Alpha Delta Chapter - 2011-2014
 - Administrator of Music - 2012-2013*
 - President - 2013-2014*
- Ohio University Bands - 2010-2014
- Ohio University Marching 110 - 2010-2014
 - Clarinet Section Leader - 2012-2014*
- Alpha Lambda Delta Honor Society - 2010-2012
- Residential Hall Council - 2010-2012
 - Treasurer - 2011*

CONFERENCE EXPERIENCE & MEMBERSHIPS

- NASPA, Student Affairs Administrators in Higher Education - 2015-present
 - NASPA National Conference Attendee - 2016*
- Ohio College Personnel Association - 2015-present
 - OCPA Annual Conference Attendee - 2016, 2017, 2018*
- AHEPPP, Association for Higher Education Parent/Family Program Professionals - 2015-2017
 - AHEPPP National Conference Attendee - 2016*

PRESENTATIONS & PUBLICATIONS

- Hunt, J. M., & Snider, T. E. (2017). PF 1000: An Introduction to Parent & Family Courses. *Ohio College Personnel Association (OCPA)*. OCPA/Ohio University.
- Reynolds, K., & Hunt, J. M. (2017). Breaking Down Barriers: Appalachian Students in Higher Education. *Ohio College Personnel Association (OCPA)*. OCPA/Ohio University.
- Patton, J. S., & Hunt, J. M. (2016). PF 1000: An Introduction to Parent & Family Courses. *Association for Higher Education Parent/Family Program Professionals (AHEPPP)*. AHEPPP/Ohio University.
- Reynolds, K., & Hunt, J. M. (2016). Bloom Where You Are Planted: Using Positive Psychology and Growth Mindset to Thrive in Any Position. *Collegiate Leadership Conference of Ohio 2016*. Columbus State Community College.
- Hunt, J. M. (2016). To Those Still Left Behind: Constructive Campus Responses to Grief and Bereavement Following Student Death.

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