

Todd Simmons

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EDUCATION

Ohio University – Athens, Ohio
Master of Education in College Student Personnel

Accumulative GPA: 4.0/4.0

Anticipated Graduation: May 2019

The University of Akron – Akron, Ohio
Bachelor of Arts in Public Relations

Accumulative GPA: 3.45/4.0

Graduation: May 2017

EXPERIENCE

Ohio University, Sorority & Fraternity Life Office – Athens, Ohio
Advisor for the Multicultural Greek Council

January 2018 – Present

- Directly advise the Multicultural Greek Council (MGC) executive board, which serves as the governing body for 3 fraternal organizations
- Provide training/support to the MGC executive board members by attending council meetings, overseeing the MGC officer election process, reviewing governing documents, and attending council sponsored programs
- Assist in the establishment, organizational development, and visibility of Theta Delta Sigma Society, Inc., the newest organization to join Ohio University Sorority & Fraternity Life

Ohio University, Office of the Dean of Students – Athens, Ohio
Graduate Assistant for Student Senate

August 2017 – Present

- Directly advise Student Senate while reporting to the Vice President for Student Affairs & Dean of Students
- Interpret and assure compliance with university policy in congruence with the Senate Rules & Procedures
- Facilitate and provide support for the annual Student Senate Election process by advising the Judicial Panel
- Serve as the primary administrative link between student leaders and the university and community at large
- Ensure fiscal responsibility with a nearly \$500,000 budget, while helping manage that Senate Appropriations Commission's Student Organization Fund

Phi Delta Theta International Fraternity, General Headquarters – Oxford, Ohio
Kleberg Intern

May 2017 – August 2017

- Developed curriculum to train Peer Mentors on impactful facilitation and group leadership
- Established logistics alongside the Director of Education and serve as a contact for issues that arise during the Kleberg Emerging Leaders Institute
- Served as a contact for volunteer engagement and feedback regarding the overall conference
- Facilitated small/large groups of undergraduates and volunteers to the organization
- Worked remotely to collaborate with multiple groups/contacts to ensure smoothness of the conferences and various project completion

The University of Akron, Office of Fraternity & Sorority Life – Akron, Ohio
Fraternity & Sorority Intern

May 2017 – August 2017

- Reorganized the three (3) Greek Honor Societies for efficiency, continuity, and Headquarters compliance
- Established the Organizational Performance Plan for establishing National Pan-Hellenic Council organizations
- Developed curriculum for the Greek Leadership Program based off of various leadership theories and the needs of the freshman/sophomore members of the community
- Developed the Advisors Reference Manual to assist chapter/faculty advisors in their roles
- Focused on and developed programming for National Hazing Prevention Week

The University of Akron, Department of Student Life – Akron, Ohio
Campus Programs Student Assistant

August 2014 – May 2017

- Contact outside vendors to write and complete contracts for programming purposes
- Facilitate and engaged audiences during Campus Programs sponsored events
- Attend weekly meetings to give input on programming decisions
- Distribute, compile, interpret, and complete data assessments
- Clerical tasks and duties as necessary

The University of Akron, Department of Residence Life & Housing – Akron, Ohio
Summer Conference Staff Member

May 2016 – August 2016

- Served as an overnight residence assistant for guests/members of all 10 residence halls
- Served as an “on call” staff member during conferences to respond to crisis situations and any other situations as needed
- Oversaw desk management for Summer Conference attendees
- Prepared rooms for guests

The University of Akron, Office of New Student Orientation – Akron, Ohio
Orientation Leader/Team Leader

December 2013 – August 2015

- Introduced incoming over 3,000 freshmen, transfer students, and parents per summer to The University of Akron’s campus, programs, and all other necessary information
- Supervised and trained the Orientation Leader staff
- Facilitated small and large groups of undergraduates
- Became educated on the geography, internal operations, and criteria of The University
- Assisted in the scheduling and forming of class schedules

UNDERGRADUATE INVOLVEMENT

Phi Delta Theta, Ohio Epsilon at The University of Akron

August 2013 – May 2017

- Executive Public Relations Chairman
Spring 2015
- Awards Chairman
Fall 2015
- Community Service Chairman
Summer/Fall 2015
- Phikeia (New Member) Educator
Fall 2014
- Scholarship, brotherhood retreat, recruitment, and Songfest committees
Spring 2014
- Phikeia (New Member) President
Fall 2013

Order of Omega, Alpha Omicron Chapter at The University of Akron

November 2014 – May 2017

- President
May 2015 – May 2017

LeadAkron’s Leadership Certificate Program

August 2014 – May 2017

- LeadAkron 2.0 – 3.0 Graduate
Fall 2015 – May 2017
 - o Mentor 1.0 participants, facilitate meetings, teach leadership theories to 2.0 participants, evaluate the learning outcomes of the 1.0 & 2.0 participants
 - o Studied leadership theories, created presentations and determined the learning outcomes of each, and assisted in hosting of UA Leadership Conferences

The Interfraternity Council at The University of Akron

January 2015 – December 2016

- President
January 2016 – December 2016
- Recruitment Chairman
January 2015 – December 2015

Order of Omega, International Greek Honorary

July 2016 – July 2017

- Board of Directors, Member

AWARDS and HONORS

- The University of Akron Top 10 Senior Award
Spring 2017
- The University of Akron A-Key Gold Award
Spring 2017
- ACUI Region VI Colleen Hennessy Student Award
Fall 2016
- The University of Akron 2016 Homecoming King
Fall 2016
- LeadAkron 2.0 Certificate Recipient
Spring 2016
- The University of Akron 2015 Outstanding Greek Man of the Year
Spring 2016
- Thomas J. Vukovich Order of Omega Award of Outstanding Leadership
Spring 2016
- LeadAkron 1.0 Certificate Recipient
Spring 2015
- Who’s Who Among American Universities and Colleges
Spring 2015