

Christopher Allen Wood |

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EDUCATION

The Ohio State University – Master of Arts, Educational Studies
Concentration: Higher Education and Student Affairs

May 2015
Columbus, Ohio

Otterbein University – Bachelor of Arts, Speech Communication
Minor: Music

May 2013
Westerville, Ohio

PROFESSIONAL EXPERIENCE

Assistant Director

July 2018 – present

Residential Communities

Denison University – Granville, Ohio

- Supervise, train, and evaluate 2 full-time, live-in professional staff (Community Coordinators)
- Serve as the administrator for East Quad, a residential area of approximately 900 second and third year undergraduate students
- Serve in the second layer of the professional staff on-call rotation, supporting the first layer and responding to emergent student and university-wide concerns for a residential population of 2,200 students
- Serve as an educator in the conflict resolution process through the Office of Community Values and Conflict Resolution, educating students on how to thrive in community and work through difference
- Instruct the Campus Values Education Class, a course offered twice per month as an educational sanction through the Office of Community Values and Conflict Resolution
- Chair the Community Advisor Recruitment and Selection Committee, a process that oversees the annual hiring process for 68 paraprofessional staff positions
- Serve on the Homestead Advisory Board, a committee that oversees an innovative residential community of 12 undergraduate students focused on sustainable living where residents grow and cook their own food and research and plan work projects
- Represent Residential Communities on various campus-wide committees, including the Student Life Committee and the Campus Safety Advisory Committee

Community Director

July 2016 – June 2018

Housing & Residence Life

American University – Washington, District of Columbia

- Supervised, trained, and evaluated paraprofessional staff including 12 Resident Assistants, 1 Desk Coordinator, and 15 Desk Receptionists
- Managed a residential community of approximately 400 first-year students
- Oversaw the Social Justice Living-Learning Community, including curriculum development and implementation for a population of approximately 50 students
- Administered disciplinary conferences for students involved in various violations of university policy
- Served as a member of the Conduct Council, hearing suspension-level violations of the Student Code of Conduct that result in board-level hearings
- Represented Housing & Residence Life on the Conduct Advisory Board, meeting each semester to propose changes to the university's code of conduct
- Served in the first layer of the professional staff on-call rotation responding to escalated policy violations, mental health concerns, and other emergent issues for a population of nearly 4,000 residential students
- Advised hall council, including the oversight of 5 elected student leaders and tracking the ethical spending of a hall programming budget of approximately \$10,000 annually
- Served on departmental committees including Paraprofessional Staff Recruitment, Student Staff Training, and co-chair of Professional Staff Training Committee
- Acted as the primary liaison between housing and new student orientation, overseeing the overnight room assignment process via StarRez
- Served on the Community Director Search Committee, participating in Skype interviews and recruitment at The Placement Exchange (Spring 2017)

Area Coordinator

Housing and Residential/Commuter Life

July 2015 – June 2016
University of New England – Biddeford, Maine

- Oversaw a residential complex of approximately 300 primarily third-year undergraduate students
- Supervised, trained, and evaluated 6 undergraduate Resident Advisors and 12 Desk Receptionists
- Adjudicated conduct cases and upheld university policy through educating students via appropriate sanctioning grounded in student development theory
- Served in a 5 hour per week collateral assignment with Judicial Affairs, specifically managing case assignments and Clery reporting
- Participated in the departmental on-call rotation as essential personnel responding to various issues
- Participated in division-wide committees, including the Professional Development Committee, the Student Handbook Revision Committee, and the Gender Inclusive Taskforce
- Served as the primary staff member overseeing commuter student engagement, including creation of a weekly newsletter, implementation of social programming, and oversight of first year experience initiatives
- Advised (1) the university's chapter of Relay for Life and (2) the university's Senior Class

Assistant Residence Hall Director

Residence Life

July 2013 – May 2015
The Ohio State University – Columbus, Ohio

- Co-supervised, trained, and evaluated undergraduate paraprofessional staff
- Managed various crises regarding policy violations, suicidal ideation, and other emergent issues
- Served as a university conduct officer primarily regarding cases of alcohol and drug violations
- Managed building budgets ranging from \$15,000 to \$50,000
- Advised hall council and a housing-sponsored community service organization
- Participated in departmental committees including Staff Training and Paraprofessional Staff Recruitment

Graduate School Practicum Experiences

- Graduate Academic Advisor
College of Nursing

August 2014 – December 2014
The Ohio State University – Columbus, Ohio

- International Graduate Intern
Office of Student Affairs

May 2014
Wuhan University – Wuhan, Hubei, China

- Graduate Intern
Ohio Union Activities Board

January 2014 – April 2014
The Ohio State University – Columbus, Ohio**PROFESSIONAL DEVELOPMENT & PRESENTATIONS****Radical Candor: The Importance of Being Direct with Students**, Presenter, Ohio College Personnel Association Annual Conference, Worthington, Ohio, January 2019**Start with Why: Using Storytelling to Guide Conflict Resolution**, Co-Presenter, Ohio College Personnel Association Annual Conference, Worthington, Ohio, January 2019**Navigating the Graduate School Search**, Co-Presenter, Ohio College Personnel Association Careers in Student Affairs Conference, Columbus, Ohio, October 2014**PROFESSIONAL REFERENCES****Léna Crain, Ph.D.**Associate Dean of Students
Denison University
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Relationship: Direct Supervisor**Carianne Meng**Director of Student Housing
Denison University
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Relationship: Campus Partner**Christina Colasanto**Associate Director of Residence Life
American University
Phone: (202)885-1419
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Relationship: Past Supervisor